**Van Alstyne Economic Development Corporation**

**Minutes – Regular Board Meeting**

**228 E. Marshall St.**

**Thursday, January 20, 2022**

**To begin following culmination of Van Alstyne CDC Meeting**

**A QUORUM OF THE CITY COUNCIL MEMBERS MAY OR MAY NOT BE PRESENT. NO ACTION OF THE CITY COUNCIL WILL BE TAKEN AT THIS MEETING. VISITORS WISHING TO SPEAK MUST BE RECOGNIZED BY THE PRESIDENT OF THE BOARD AND LIMIT COMMENTS TO 2 MINUTES.**

1. **Call to order - Recognition of guest(s)**

**The meeting was called to order at 7:27 p.m. Present were board members Dee Greve, Sherry Jeffcoat, Alesha Crowell, Mark Moss, Brad Clough and David Sileven and Executive Director Rodney Williams. Absent was board member Robert Jaska.**

**Also present was guest Len McManus.**

**2. Discuss/Action: Approval of minutes from previous regularly scheduled meeting held on November 17, 2021**

 **Sherry Jeffcoat made a motion to approve the minutes as presented. Mark Moss seconded the motion and it passed unanimously, 6-0.**

**3. Discuss/Action: Industrial Park Phase II road project update**

 **Project engineer Len McManus spoke to the Board regarding the status of the road extension project for Industrial Parkway. McManus said his firm is approximately 80 percent done with the engineering portion of Industrial Parkway, connecting it from just inside Phase II to County Line Road. McManus said planning should be done in approximately two weeks and the job can be put out for bid at that time. It is anticipated that the bid process will be done before the EDC’s next meeting at which time the Board will vote to approve the bid.**

**4. Discuss/Action: Update on parking ordinance**

 **Rodney Williams told the Board that he was not able to present the parking ordinance for Cold Springs Industrial Park to the City Council at its January meeting because the City had forgotten to put the item on the agenda. The city clerk stated that it would be on the February agenda and Williams plans to speak on it then.**

**5. Discuss/Action: Industrial Park update/project closings and requests**

 **Rodney Williams updated the Board on land closings within Phase II and a request from a business to purchase three acres at the front of the park on which it would store its semi-trucks. The Board said it was not interested in that usage for the property and authorized Williams to turn it down.**

**6. Discuss/Action: Moving of accounting duties to the City of Van Alstyne**

 **Rodney Williams explained to the Board that the planned moving of accounting duties to the City would not be happening. Executive Administrator Tiffany Chartier, who was overseeing the transfer on behalf of the CDC, was informed by Eddie Peacock, the City’s consultant overseeing the transfer on its end, that the current financial software could not handle the additional financials and, therefore, the City could not accommodate the CDC books. Williams explained that this was the second time the City had suggested the move and the second time the City said it could not handle the additional duties.**

 **Williams then presented a contract from Peacock for quarterly review of the CDC’s Quickbooks and year-end closing. Peacock and the City informed Susan LaFollett, the auditor who had been recommending the City consolidate accounting duties, of the situation and presented to Chartier that LaFollett approved of the plan.**

 **Concerns with the contract were brought up by the Board, specifically wording in the proposed contract in which Peacock would be compensated for round trip mileage. Williams was instructed to talk to Peacock to get this wording removed; if he was unsuccessful in doing so to then bring the matter back to the Board.**

 **Brad Clough made a motion to grant Rodney Williams the authorit8y to sign the proposed contract with the adjusted changes. Mark Moss seconded the motion and it passed, 6-0.**

**7. Discuss/Action: Treasurer’s report**

 **Alesha Crowell made a motion to approve the treasurer’s report as presented with a second from Mark Moss. The motion passed, 6-0.**

**8. Discuss/Action: Director’s report**

 **Rodney Williams presented his monthly activities report.**

**9. Recess into closed session pursuant to Chapter 551, Texas Government Code for deliberation regarding:**

1. **Section 551.087. Deliberation Regarding Economic Development Negotiations. This chapter does not require a governmental body to conduct an open meeting: (1) to discuss or deliberate regarding commercial or financial information that the governmental body has received from a business prospect that the governmental body seeks to have locate, stay, or expand in or near the territory of the governmental body and with which the governmental body is conducting economic development negotiations; or (2) to deliberate the offer of a financial or other incentive to a business prospect described by Subdivision (1); New land acquisition; Project Baron.**
2. **Reconvene into open session**

**10. Discuss/Action: Take any action as a result of closed session**

 **There was no action taken.**

**11. Closing comments**

 **There were no closing comments.**

**12. Adjourn**

**Brad Clough made a motion to adjourn the meeting with a second from Dee Greve. The motion passed, 6-0, and the meeting was adjourned at 8:34 p.m.**

**Respectfully submitted by Rodney Williams.**