**Van Alstyne Community Development Corporation**

**Minutes – Regular Board Meeting**

**228 E. Marshall St.**

**Tuesday, February 23, 2021 6:00 P.M.**

**A QUORUM OF THE CITY COUNCIL MEMBERS MAY OR MAY NOT BE PRESENT. NO ACTION OF THE CITY COUNCIL WILL BE TAKEN AT THIS MEETING. VISITORS WISHING TO SPEAK MUST BE RECOGNIZED BY THE PRESIDENT OF THE BOARD AND LIMIT COMMENTS TO 2 MINUTES.**

1. **Call to order - Recognition of guest(s)**

**The meeting was called to order at 6 p.m. Present were board members Robert Jaska, Brad Clough, David Sileven, Alesha Crowell, Sherry Jeffcoat and Mark Moss and Executive Director Rodney Williams.**

**Guests present were Lane Jones, Marla Butler and Ryan Neal.**

**2. Invocation**

 **Brad Clough gave the invocation.**

1. **Discuss/Action: Approval of minutes from previous meetings: January 21, 2021 regularly scheduled meeting**

**Brad Clough found a typo in the minutes. Robert Jaska made a motion to approve the minutes with the correction. Mark Moss seconded the motion and it passed, 6-0.**

**3. Discuss/Action: Request from City Manager Lane Jones for VACDC involvement in the Downtown Park Project**

 **Lane Jones presented the plans for the proposed downtown social district park. He presented artist renderings and a PowerPoint presentation. Jones requested the Board consider funding $100,000 of the park costs to cover ancillary expenses, such as Farmers Market tents, park benches, tables, trash cans, etc., in addition to refurbishment and revitalization of the railcar to be moved over to the park. The estimate for the park project overall is expected to be between $4.3 million and $5.2 million. Rodney Williams suggested that he modify a draft budget to locate those funds and show the impact on the CDC’s current budget and was given permission to do so. Williams will bring a mock-up budget to the March meeting for discussion.**

**4. Discuss/Action: New member application status**

 **Rodney Williams informed the Board that he spoke with City Council at its February meeting to get permission to re-post the member application for another 30 days per the Board’s prior request. Council granted permission and the posting went up immediately. Williams will try to have applications from the City ready for the March meeting for review.**

**5. Discuss/Action: Treasurer’s Report**

 **Mark Moss and Rodney Williams discussed some recurring issues with Quickbooks. Williams explained that income and expenses are accounted for and the books balance and reconcile every month but there are some quirks with Quickbooks that need correction by a professional. Williams stated that he and Executive Administrator Tiffany Chartier have a Zoom meeting scheduled with All Seasons Accounting to discussing hiring the firm to clear up the quirks. Robert Jaska made a motion to accept the financials as presented with Quickbooks adjustments/corrections to be made. Brad Clough seconded the motion and it passed, 6-0.**

**6. Discuss/Action: Director’s report**

 **Rodney Williams presented his activities report for the month. There were some questions about building availability downtown.**

**7. Closing comments**

**Board President David Sileven complimented the leadership of Lane Jones and the work of the public works department over a difficult period the week prior when the City was in the midst of the Arctic Blast.**

**8. Adjourn**

**Brad Clough made a motion to adjourn the meeting with a second from Robert Jaska. The motion passed, 6-0. The meeting was adjourned at 7:07 p.m.**

**Respectfully submitted by Rodney Williams**