**Van Alstyne Economic Development Corporation**

**Minutes – Regular Board Meeting**

**Van Alstyne City Hall, 152 N. Main Dr.**

**Thursday, January 21, 2021**

**To begin following culmination of Van Alstyne CDC Meeting**

**A QUORUM OF THE CITY COUNCIL MEMBERS MAY OR MAY NOT BE PRESENT. NO ACTION OF THE CITY COUNCIL WILL BE TAKEN AT THIS MEETING. VISITORS WISHING TO SPEAK MUST BE RECOGNIZED BY THE PRESIDENT OF THE BOARD AND LIMIT COMMENTS TO 2 MINUTES.**

1. **Call to order - Recognition of guest(s)**

**The meeting was called to order at 6:54 p.m. Present were board members David Sileven, Robert Jaska, Alesha Crowell, Sherry Jeffcoat and Brad Clough. Also present was Executive Director Rodney Williams. Absent was Mark Moss.**

**Guest present was Len McManus, McManus & Johnson.**

**2. Invocation**

**There was no invocation given as it was done at the prior CDC meeting.**

**3. Discuss/Action: Approval of minutes from previous meetings: November 19, 2020 regularly scheduled meeting.**

**Sherry Jeffcoat made a motion to approve the minutes as presented with a second from Robert Jaska. The motion passed 5-0.**

**4. Discuss/Action: Industrial Park Project Phase II update, presentation by Len McManus, McManus & Johnson.**

**Len McManus delivered a presentation to the Board regarding the process of requesting bids for the Industrial Park Phase II project and an update on progress. Brad Clough made a motion to authorize McManus to release the project for bids. The motion was approved by Alesha Crowell and passed 5-0.**

**Additionally, considering the timeline needed to get bids back in to the EDC office, it was decided to move February’s meeting to Tuesday, February 16th.**

**5. Discuss/Action: Groundbreaking for Phase II of Industrial Park project.**

**Rodney Williams discussed with the Board doing an official groundbreaking ceremony for the Phase II project. Len McManus laid out a timeline and the Board agreed that March 5th would be the first feasible date. Rodney Williams was authorized to purchase a banner and hardhats for the occasion.**

**6. Discuss/Action: Budget amendment as pertaining to Industrial Park Project Phase II project**

**David Sileven informed the Board that the EDC would need to pass a budget amendment through City Council in order to pay for project work for Phase II. Robert Jaska made a motion to authorize Rodney Williams to make a budget amendment request to City Council. Sherry Jeffcoat seconded the motion and it passed 5-0.**

**7. Discuss/Action: Review of new member application**

**The new member application was tabled so that Rodney Williams could ask the City to extend and re-post application to the EDC Board for its open seat.**

**8. Discuss/Action: Approval of treasurer’s report**

**The Treasurer’s Report was tabled until February due to the absence of the board treasurer.**

**9. Discuss/Action: Director’s report**

**Rodney Williams presented the Director’s Report detailing his activities over the past month.**

**10. Recess into closed session pursuant to Chapter 551, Texas Government Code for deliberation regarding:**

1. **Section 551.074 – to deliberate or discuss the appointment, employment, evaluation, reassignment of duties, discipline, or dismissal of a public officer or employee;**

**11. Closing comments**

**There were no closing comments.**

**12. Adjourn**

**Brad Clough made a motion to adjourn the meeting with a second from Robert Jaska.**

**The meeting was adjourned at 7:51 p.m.**

**Respectfully submitted by Rodney Williams**