**Van Alstyne Economic Development Corporation**

**Minutes – Regular Board Meeting**

**228 E. Marshall St.**

**Thursday, October 8, 2020**

**To begin following culmination of Van Alstyne CDC Meeting**

**A QUORUM OF THE CITY COUNCIL MEMBERS MAY OR MAY NOT BE PRESENT. NO ACTION OF THE CITY COUNCIL WILL BE TAKEN AT THIS MEETING. VISITORS WISHING TO SPEAK MUST BE RECOGNIZED BY THE PRESIDENT OF THE BOARD AND LIMIT COMMENTS TO 2 MINUTES.**

1. **Call to order - Recognition of guest(s)**

**The meeting was called to order at 6:43 p.m. Present were board members Robert Jaska, Brad Clough, David Sileven, Alesha Crowell, Sherry Jeffcoat, Mark Moss and Wayne Womack and Executive Director Rodney Williams.**

**There were no guests present.**

**2. Discuss/Action: Board officer election**

**Brad Clough made a motion to appoint David Sileven as president, Alesha Crowell as vice president, Robert Jaska as secretary and Mark Moss as treasurer. Wayne Womack seconded the motion and it passed, 7-0.**

**3. Discuss/Action: Approval of minutes from previous meetings: September 10, 2020 regularly scheduled meeting and September 28, 2020 special called meeting.**

 **Robert Jaska made a motion to approve both sets of minutes as presented. Wayne Womack seconded the motion and it passed, 7-0.**

**4. Discuss/Action: Review of personnel policy**

 **David Sileven discussed the personnel policy for the VAEDC with revisions from Sherry Jeffcoat. Wayne Womack made a motion to approve the policy with updates and it passed, 7-0.**

**5. Discuss/Action: City request for Industrial Park space**

 **The item was tabled for the November meeting.**

**6. Discuss/Action: Approval of letter to Van Alstyne Chamber of Commerce**

**Rodney Williams presented a drafted letter to be sent to the Van Alstyne Chamber of Commerce outlining a proposal for the organization to return to the Van Alstyne Community & Economic Development offices rent-free. Sherry Jeffcoat found a typographical error to be corrected, and Williams was instructed to send the revised letter.**

**7. Discuss/Action: Treasurer’s report**

 **Mark Moss said he found a couple of items on the balance sheet that were in line but not presented correctly. David Sileven requested the motion be tabled so that the items could be corrected.**

**8. Discuss/Action: Director’s report**

 **Rodney Williams answered questions regarding his director’s report outlining his monthly activities.**

**9. Recess into closed session pursuant to Chapter 551, Texas Government Code for deliberation regarding:**

1. **Section 551.087. Deliberation Regarding Economic Development Negotiations. This chapter does not require a governmental body to conduct an open meeting: (1) to discuss or deliberate regarding commercial or financial information that the governmental body has received from a business prospect that the governmental body seeks to have locate, stay, or expand in or near the territory of the governmental body and with which the governmental body is conducting economic development negotiations; or (2) to deliberate the offer of a financial or other incentive to a business prospect described by Subdivision (1). Project Clear.**
2. **Reconvene into open session**

**10. Discuss/Action: Take any action as a result of closed session**

 **There was no closed session held.**

**11. Closing comments**

 **There were no closing comments.**

**12. Adjourn**

**Robert Jaska made a motion to adjourn the session with a second from Mark Moss. The motion passed, 7-0, and the meeting was adjourned at 7:20 p.m.**

 **Respectfully submitted by Rodney Williams**