**Van Alstyne Community Development Corporation**

**Minutes – Regular Board Meeting**

**228 E. Marshall St.**

**Thursday, October 8, 2020 6:00 P.M.**

**A QUORUM OF THE CITY COUNCIL MEMBERS MAY OR MAY NOT BE PRESENT. NO ACTION OF THE CITY COUNCIL WILL BE TAKEN AT THIS MEETING. VISITORS WISHING TO SPEAK MUST BE RECOGNIZED BY THE PRESIDENT OF THE BOARD AND LIMIT COMMENTS TO 2 MINUTES.**

1. **Call to order - Recognition of guest(s)**

**The meeting was called to order at 5:55 p.m. Present were board members Robert Jaska, Brad Clough, David Sileven, Alesha Crowell, Sherry Jeffcoat, Mark Moss and Wayne Womack and Executive Director Rodney Williams.**

**Guest present was Trent Voigt.**

1. **Invocation**

**David Sileven performed the invocation.**

**3. Discuss/Action: Board officer election**

**Brad Clough made a motion to appoint David Sileven as president, Alesha Crowell as vice president, Robert Jaska as secretary and Mark Moss as treasurer.**

**Wayne Womack questioned Sileven on his plans for bringing the board together and providing transparency.**

**Robert Jaska seconded Clough’s motion and it passed unanimously, 7-0.**

**4. Discuss/Action: Approval of minutes from previous meetings: September 10, 2020 regularly scheduled meeting and September 28, 2020 special called meeting.**

 **Alesha Crowell made a motion to approve both sets of minutes as presented. Sherry Jeffcoat seconded the motion and it passed, 7-0.**

**5. Discuss/Action: Community grant request from Donna Kramer-Almon for Downtown Trick-or-Treat**

 **Rodney Williams presented a request on behalf of Donna Kramer-Almon for the VACDC to fund the rental of portable toilets for the October 24th Downtown Trick-or-treat event at a cost of $220.**

 **Alesha Crowell made a motion to approve the request with a second from Brad Clough. The motion passed, 7-0.**

**6. Discuss/Action: Approval of letter to Van Alstyne Chamber of Commerce**

 **Rodney Williams presented a drafted letter to be sent to the Van Alstyne Chamber of Commerce outlining a proposal for the organization to return to the Van Alstyne Community & Economic Development offices rent-free.**

 **Sherry Jeffcoat pointed out a typographical error to be corrected and Williams said he would take care of it. The board instructed Williams to send the letter and change the signage on one of the front windows to reflect the Van Alstyne Community & Economic Development’s new branding.**

**7. Discuss/Action: Review of personnel policy**

 **David Sileven presented the personnel policy and went over revisions with the board. Sherry Jeffcoat had several and Sileven requested her copy to make final revisions. Alesha Crowell made a motion to accept the personnel policy with changes. Mark Moss seconded the motion and it passed, 7-0.**

**8. Discuss/Action: Strategic & Vision Planning**

 **David Sileven made a presentation regarding suggestions for future strategic and vision planning for the VACDC.**

**9. Discuss/Action: Treasurer’s Report**

 **Robert Jaska made a motion to accept the treasurer’s report with a second from Sherry Jeffcoat. The motion passed, 7-0.**

**10. Discuss/Action: Director’s report**

 **Rodney Williams answered questions regarding his director’s report outlining his monthly activities.**

**11. Recess into closed session pursuant to Chapter 551, Texas Government Code**

**for deliberation regarding:**

**a. Sec. 551.087 - to discuss or deliberate regarding commercial or financial information that the governmental body has received from a business prospect that the governmental body seeks to have locate, stay, or expand in or near the territory of the governmental body and with which the governmental body is conducting economic development negotiations.**

**b. Reconvene into open session**

**12. Discuss/Action: Take any action as a result of closed session**

 **There was no closed session held.**

**13. Closing comments**

 **David Sileven thanked the board for their faith in him as president-elect.**

**14. Adjourn**

**Brad Clough made a motion to adjourn the session with a second from Sherry Jeffcoat. The motion was passed, 7-0, and the meeting was adjourned at 6:42 p.m.**

 **Respectfully submitted by Rodney Williams**