**Van Alstyne Economic Development Corporation**

**Minutes – Regular Board Meeting**

**228 E. Marshall St.**

**Thursday, September 10, 2020**

**To begin following culmination of Van Alstyne CDC Meeting**

**A QUORUM OF THE CITY COUNCIL MEMBERS MAY OR MAY NOT BE PRESENT. NO ACTION OF THE CITY COUNCIL WILL BE TAKEN AT THIS MEETING. VISITORS WISHING TO SPEAK MUST BE RECOGNIZED BY THE PRESIDENT OF THE BOARD AND LIMIT COMMENTS TO 2 MINUTES.**

1. **Call to order**

**The meeting was called to order at 8:45 p.m. Present were board members Robert Jaska, David Sileven, Brad Clough, Mark Moss, Alesha Crowell and Wayne Womack and Executive Director Rodney Williams.**

**2. Invocation**

 **No invocation was given.**

**3. Recognition of guest(s)**

 **There were no guests present.**

**4. Discuss/Action: Approval of minutes from previous meetings: August 13, 2020 regularly scheduled meeting and August 27 special called meeting.**

 **Alesha Crowell made a motion to approve both sets of minutes as presented. Robert Jaska seconded the motion and it passed, 6-0.**

**5. Discuss/Action: Review of scope and fees from McManus & Johnson for Cold Springs Industrial Park Phase II infrastructure project**

 **Len McManus from McManus & Johnson informed the Board about the cost of the infrastructure and roadway work to be done at Cold Springs Industrial Park Phase II. Discussion was had regarding the scope of the work, the timeline and the cost as the estimate was higher than one given in January.**

**6. Discuss/Action: Review of amended bylaws**

 **Revised bylaws were not available and the motion was tabled.**

**7. Discuss/Action: Office structure/tenants**

**Brad Clough made a motion to rescind the vacate letter dated July 1 as sent to the Van Alstyne Chamber of Commerce and allow the Van Alstyne Chamber of Commerce to remain as tenants in the office. Mark Moss seconded the motion and it passed, 6-0.**

 **This will be contingent upon a completed and signed written agreement between the two organizations. Williams was given instruction to draft an agreement letter between the VACED and the Chamber and present it at the October board meetings.**

**8. Discuss/Action: Estimate for new combined VACED website**

 **Rodney Williams presented the estimate for the redone website from Laura Dapkus for $2,557. That amount is to be divided equally with the Van Alstyne Community Development Corporation.**

 **Brad Clough made a motion to approve the estimate cost with a second from Wayne Womack. The motion passed, 6-0.**

**9. Discuss/Action: Treasurer’s report**

 **Robert Jaska made a motion to accept the report as presented with a second from Mark Moss. The motion passed, 6-0.**

**10. Discuss/Action: Director’s report**

 **Rodney Williams presented his monthly activity report along with that of Executive Administrator Tiffany Chartier.**

 **Wayne Womack made a motion to honor former EDC board member Laura Cooper with a plaque at a future meeting. Robert Jaska seconded the motion and it passed, 6-0.**

**Alesha Crowell made a motion to approve the purchase of eight Chromebooks at a per unit cost not to exceed $230 plus tax and to split the cost with the CDC. Brad Clough seconded the motion and it passed, 6-0.**

**11. Recess into closed session pursuant to Chapter 551, Texas Government Code for deliberation regarding:**

1. **Section 551.087. Deliberation Regarding Economic Development Negotiations. This chapter does not require a governmental body to conduct an open meeting: (1) to discuss or deliberate regarding commercial or financial information that the governmental body has received from a business prospect that the governmental body seeks to have locate, stay, or expand in or near the territory of the governmental body and with which the governmental body is conducting economic development negotiations; or (2) to deliberate the offer of a financial or other incentive to a business prospect described by Subdivision (1). Project Clear; Project Gator**
2. **Section 551.074 – to deliberate or discuss the appointment, employment, evaluation, reassignment of duties, discipline, or dismissal of a public officer or employee;**
3. **Reconvene into open session**

**12. Discuss/Action: Take any action as a result of closed session**

**Robert Jaska made a motion to have Rodney Williams negotiate an agreement on Project Clear based upon direction from the Board. Alesha Crowell seconded the motion and it passed, 6-0.**

**Brad Clough made a motion to have Rodney Williams continue negotiations on Project Gator. Wayne Womack seconded the motion and it passed, 6-0.**

**Robert Jaska made a motion to have Williams and David Sileven work with Len McManus to get his fees down to a 10% variance.**

**13. Closing comments**

 **There were no closing comments.**

**14. Adjourn**

**Brad Clough made a motion to adjourn. Mark Moss seconded the motion and it passed, 6-0.**

**Respectfully submitted by Rodney Williams**