**Van Alstyne Economic Development Corporation**

**Minutes**

**Regular Board Meeting**

**228 East Marshall**

**Van Alstyne, TX 75495**

**Friday, January 23, 2015, 9:00 A.M.**

**A QUORUM OF CITY COUNCIL MEMBERS MAY OR MAY NOT BE PRESENT. NO ACTION OF THE CITY COUNCIL WILL BE TAKEN AT THIS MEETING.**

1. **Call to order-Recognition of Guests:** The meeting was called to order by Art Atteberry, Board President at 9:05 a.m.
   * + **Present:** Art Atteberry; Nicholas Williams; Timmerle Kelly; Kaaren Teuber; Kanita Larkins; and April Edwards
     + **Absent:** None.
     + **Guests:** None.
2. **Minutes from previous meeting:** Minutes from the regular board meeting of December 19, 2014 were reviewed by the board members. Timmerle Kellynoted a typographical error. Timmerle Kelly made a motion to accept the minutes with correction. Art Atteberry 2nd the motion. Motion passed.

1. **Treasurer’s Report:** The treasurer’s reports to include the Profit & Loss and Balance Sheets for the month of December 2014 were reviewed by the board members. Art Atteberry made a motion to accept the minutes. Timmerle Kelly2nd the motion. Motion carried.
2. **Recess into closed session pursuant to Chapter 551, Texas Government Code for deliberation regarding: Section 551:072, Real Property: *went into closed session at 9:23 a.m.***

**a. Deliberate the purchase, lease and value of real property located at industrial park. *Out of closed session at 9:35 a.m.***

1. **Discuss/Action: Real property located at Industrial Park**: No action at this time.
2. **Discuss/Action: Repairs and maintenance at Industrial Park:** Kanita Larkins reports that she has forwarded a picture of the style of sign requested by the board and the cost to repair the sign will be $2,100.00. Timmerle Kelly made a motion that Jack Crockett move forward with repairing the entrance sign in the amount of $2,100.00. Art Atteberry 2nd the motion. Motion carried. The board members recommended that the stone used match or be similar to the Welcome to Van Alstyne signs located at the Mobil/Exxon-Burger King and Phillip 66/McDonalds. Kanita Larkins also reports that Bob Meinen will be contacting her with a quote for the electrical work for the sign.
3. **CERT (Community Emergency Response Team) Class:** Kanita Larkins informed the board that Sarah Somers, the director, Grayson County Office of Emergency Management, had contacted her regarding a volunteer training opportunity for city employees and any church group or other civic organization who might want to attend.  A large part of any emergency management program must be community education and public involvement. The CERT program, made possible through a public-private partnership with Tyson Foods, is one way to meet that obligation. If it does not conflict with her job duties, Kanita Larkins expressed an interest in attending these classes, which are once a month for nine months.
4. **Update: VAEDC Website:** Kanita Larkins is continuing to list commercial properties on the website. Web designer Laura Dapkus has also made it easier to download documents to include the minutes and agenda onto the website.
5. **Update: Audit 2013/2014:** Kanita Larkins reports that the 2013/2014 audit will take place the week of January 26, 2015. Timmerle Kelly reminded Kanita Larkins to bring it to the auditor’s attention that the appraised value of the rail spur listed on the balance sheet is substantially more than what the Grayson County Appraisal District has on its records
6. **Update: TCOG Maps:** Kanita Larkins reports that she is continuing to work with TCOG on updating a zoning map.
7. **Update: Palladium:** Timmerle Kelly reports that this matter went before City Council on January 13th. Initially there was to be 165 units but that has changed to 120 units. Kanita Larkins reports that she is collecting letters of support to forward to Mary Henderson, the person who is in charge of the application process.
8. **Discuss/Action: Board Vacancies; Election of board officers; and Time and Date of Board Meetings:** President Art Atteberry presented his letter of resignation as board president effective January 31, 2015. Nick Williams informed the board members of his decision to resign. He will help out until the seats have been filled. Kanita Larkins has forwarded the applications of Randy Uselton, Patrick Flynn and James Lewis to City Hall. She will request that this matter be placed on the agenda for the City Council meeting on Tuesday, February 10, 2015.
9. **Update on SWOT Analysis Workshop:** In light of Art Atteberry’s resignation, the workshop cannot be rescheduled until the board members determine who on the board will be conducting the workshop.
10. **Comments of President, Mayor, and City Manager:** Art Atteberry told those present he has enjoyed serving on the board and wishes everyone the best.
11. **Adjourn:** Kaaren Teuber made the motion to adjourn. Art Atteberry 2nd the motion. Motion carried. Adjourned at 10:20 a.m. The next regular board meeting is scheduled for **February 27, 2015.**

Minutes respectfully submitted by Kanita Larkins and April Edwards January 23, 2015