

Van Alstyne Community Development Corporation
MINUTES – Regular Board Meeting
228 East Marshall

Thursday, March 10, 2016, 6:30 P.M.

A QUORUM OF THE CITY COUNCIL MEMBERS MAY OR MAY NOT BE PRESENT. NO ACTION OF THE CITY COUNCIL WILL BE TAKEN AT THIS MEETING.

- 1. Call to Order-Recognition of Guest(s):** Vice President Billy Plake called the meeting to order at 6:42 pm.

Present: Billy Plake, Nancy Webb, Robert Lewis, Wayne Womack, Kanita Larkins and Doti Izzi
Absent: Collin Flynn and Mark Rock
Guests: None
- 2. Discuss/Action: Approval of Minutes from previous meeting(s):** Minutes from the Regular Board Meeting of February 11, 2016, were reviewed by the board. Wayne Womack made a motion to approve the minutes. Robert Lewis seconded the motion. Motion carried.
- 3. Discuss/Action: Approval of Treasurer’s Report:** The treasurer’s reports to include the Balance Sheet and Profit & Loss Statement for the month of February 2016 were reviewed by the board members. Kanita Larkins reported an error was made in payment to Mr. Murphy for the brickwork at Dorothy Fielder Park and that she would contact Mr. Murphy to discuss resolving the matter. Wayne Womack made a motion to approve the treasurer’s reports. Robert Lewis seconded the motion. Motion carried.
- 4. Discuss/Action: Election of VACDC President:** With the resignation of Andrew Sikes, the president position is vacant. Robert Lewis nominated Billy Plake to fill the seat of President of the VACDC. Wayne Womack seconded the nomination. Nancy Webb made a motion to close the nominations. Wayne Womack seconded the motion. The nomination of Billy Plake as president was accepted and approved unanimously. Billy Plake will serve out his term on the Board as President. The vacant positions of Vice President and Secretary will need to be addressed at the board meeting in April.
- 5. Discuss/Action: Signor for checking account:** Kanita Larkins reports that with the resignation of Andrew Sikes that another signor will be needed to sign checks. Robert Lewis made a motion that Andrew Sikes be removed and Wayne Womack be added as a signor on the VACDC checking account. Nancy Webb seconded the motion. Motion passed. Billy Plake and Nancy Webb will remain as signors.
- 6. Discuss/Action: Parks Projects:** Kanita Larkins reported that a check was issued to APC Play for the playground equipment to be added to Forrest Moore Park.

7. **Discuss/Action: Railcar Renovations:** Kanita Larkins reported that another draw was issued on the railcar project. She was instructed to prepare a letter for Mr. Lawrence complimenting the work he has done to date. Kanita Larkins was instructed to inform the Chamber president and vice-president that a written status will be required for the VACDC board members to review at future board meetings.
8. **Discuss/Action: Façade & Infrastructure Funding Program update:** Doti Izzi and Kanita Larkins report that the Senior Center and the Library are currently in the process of getting bids for their projects.
9. **Discuss/Action: TXDoT Historic Downtown sign at exit:** Kanita Larkins presented an email between City Manager, Frank Baker and Aaron Bloom with TxDoT regarding the highway exit sign. Kanita Larkins stated that she will still follow up on this item with the representatives of the City of McKinney to determine how they were able to get their signs on Highway 75.
10. **Comments by the President, Mayor and City Manager:** None.
11. **Adjourn:** Nancy Webb made a motion to adjourn the meeting. Wayne Womack seconded the motion. Motion carried. Meeting adjourned at 7:18 pm. The next Regular Board Meeting is scheduled for **Thursday, April 14, 2016, at 6:30 pm.**

Minutes respectfully submitted by Doti Izzi and Kanita Larkins March 10, 2016