**Van Alstyne Community Development Corporation**

**Minutes**

**Regular Board Meeting**

**228 East Marshall**

**Thursday, February 12, 2015, 6:30 p.m.**

1. **Call to order-Recognition of Guests:** The meeting was called to order by Andrew Sikes at 6:32 p.m.
   * + **Present:** Andrew Sikes; Billy Plake; Nancy Webb, Mark Rock; Robert Lewis; Kim Uselton; City Manager Frank Baker; Kanita Larkins; and April Edwards. Newly appointed board member Collin Flynn was introduced to the board.
     + **Absent:** None.
     + **Guests:** Andrew MacPherson, Director of Public Safety and Emergency Management-Grayson College
2. **Minutes from previous meeting:** Minutes from the regular board meeting of January 2015 were reviewed by the board. It was noted that that in the treasurer’s report that a motion to accept the “minutes” should have read “financial reports.” Mark Rock made a motion to accept the minutes with corrections. Nancy Webb 2nd the motion. Motion carried.
3. **Discuss/Action: Treasurer’s Report:** The treasurer’s reports to include the Profit & Loss and Balance Sheet for the month of January 2015 were reviewed by the board members. Nancy Webb reported to the board members that as a result of the auditor’s requested journal entries the accounts receivable was not accurately reported as it included the previous year’s total. She will assist Kanita Larkins in making the modifications needed. Robert Lewis made a motion to accept the financial reports. Kim Uselton2nd the motion. Motion carried.
4. **Discuss/Action: Update on Railcars:** Kanita Larkins reports she had sent an email to Chamber President William Pacheco regarding the status of the rail cars but has not heard back from him. Robert Lewis reported he had seen work being done on the rail cars the past few days.
5. **Discuss/Action: Consider and take action regarding Parks Board’s request for funding to make repairs to parking lot at Forrest Moore Park:** Kanita Larkins reported she had talked to Gary Evans with the Parks Board regarding the status of the repairs to the parking lot and he advised her that he was waiting on information from the County Commissioner.
6. **Discuss/Action: Consider and take action regarding Grayson College-South Campus’ request for tornado warning system:** Andrew MacPherson, the Director of Public Safety and Emergency Management with Grayson College, presented an estimate for the outdoor warning system at the Grayson College-South Campus, as well as documentation showing the area that would be covered by the new siren. Robert Lewis stated he objected to the use of wooden poles and would prefer to see poles like those currently existing on the sirens in Van Alstyne but he would accept the use of metal poles. Frank Baker stated that this matter was brought to City Council during the budget meetings for this fiscal year. It was decided at that time City Council would look at funding the project in the Spring if it was determined there were extra funds in the budget. The issue of the annual inspection and maintenance fees of $500 per year was discussed and who would be responsible, Grayson College or the City of Van Alstyne. Nancy Webb suggested the issue should be tabled until the next board meeting. As it was determined that the City could be responsible for the fees, President Andrew Sikes agreed the issue should be tabled until the issue of the annual inspection and maintenance fees have been brought before City Council ~~at March City Council meeting~~ to verify that the City would pay the fees. Kanita Larkins was instructed to request that this item be placed on the City Council agenda for its March meeting. Mr. MacPherson was also advised to obtain a second bid from Shipman, with a metal pole, and to get an updated bid from Goddard to include the cost of a metal pole instead of the wooden pole.
7. **Discuss/Action: Update regarding Park Board’s projects:** Kanita reported that she had talked to Steve with Public Works about repairing the bridge, and he informed her that the weather has prevented any work on the bridge. Frank Baker stated the repairing of the bridge was to be a volunteer effort headed by the Parks Board and Keep Van Alstyne Beautiful. He stated he was scheduled to meet with them and would provide an update on when they would repair the bridge.
8. **Discuss/Action2013/2014 Audit:** Kanita Larkins reported that she provided the auditors with the requested documents needed for the 2013/2014 audit.

**9. Comments by the President, Mayor and City Manager:**  Frank answered questions and provided updates to the board members regarding the following: gas leak; proposed water park in Howe; pot holes; location of sewer pump west of Highway 75; soccer fields; old football field; and proposed annexation of property on Cartwright.

**10. Adjourn:** Nancy Webb made the motion to adjourn. Robert Lewis 2nd the motion. Motion carried. Meeting adjourned at 7:35 p.m. The next regular board meeting is scheduled for **March 12, 2015.**

Minutes respectfully submitted by Kanita Larkins and April Edwards February 12, 2015.