**Van Alstyne Community Development Corporation**

**Agenda – Special Called Board Meeting**

**228 East Marshall**

**Thursday, April 27, 2017 6:30 P.M.**

**A QUORUM OF THE CITY COUNCIL MEMBERS MAY OR MAY NOT BE PRESENT. NO ACTION OF THE CITY COUNCIL WILL BE TAKEN AT THIS MEETING.**

1. **Call to order-Recognition of Guest(s)**
2. **Recess into closed session pursuant to Chapter 551, Texas Government Code for deliberation regarding:**

**a. Section 551.074 - to deliberate or discuss the appointment, employment, evaluation, reassignment of duties, discipline, or dismissal of a public officer or employee: Director and Administrative Assistant**

**b. Reconvene into open session**

**3. Discuss/Action: Take any action as result of closed session**

**4. Discuss/Action: Review job duties performed by temporary Administrative Coordinator to include working files & discuss possibility of Jan Walker working thru May 5th**

**5. Discuss/Action: How to handle Administrative Assistant duties during the interim of hiring a Director or Administrative Assistant**

**6. Comments by the President, Mayor and City Manager**

**7. Adjourn:**

**ATTEST: I, Jan Walker, Community Development-Administrative Assistant, Van Alstyne, Texas do hereby certify that notice of this meeting was posted on the VACDC door at 228 E Marshall to comply with the 72 hour posting notice required by law.**

**Jan Walker, Van Alstyne Community Development Corp, Posted Monday, April 24, 2017 24, 2017 @ 12:00 p.m.**

1. **The VACDC may vote and/or act upon each of the items listed on this agenda.**
2. **THE BOARD RESERVES THE RIGHT TO RETIRE INTO EXECUTIVE SESSION CONCERNING ANY OF THE ITEMS ON THIS AGENDA, WHEN EVER IT IS CONSIDERED NECESSARY AND LEGALLY JUSTIFIED UNDER THE OPEN MEETINGS ACT SECTION:**

**551.087 DELIBERATIONS REGARDING ECONOMIC DEVELOPMENT NEGOTIATIONS**

**551.072 DELIBERATIONS ABOUT REAL PROPERTY**

**551.074 PERSONNEL MATTERS**

**551.071 CONSULTATIONS WITH ATTORNEY**

1. **Person with a disability who want to attend this meeting and may need assistance should contact Jan Walker at (903) 482-9587 two working days prior to the meeting to make appropriate arrangements.**

**Registered Agent**

**Physical Location 228 E. Marshall, Van Alstyne, Texas 75495**

**Mailing Address P.O. Box 1952, Van Alstyne, Texas 75495**