**Van Alstyne Community Development Corporation**

**Minutes – Special Called Board Meeting**

**228 East Marshall**

**Wednesday, September 6, 2017, 6:30 P.M.**

**A QUORUM OF THE CITY COUNCIL MEMBERS MAY OR MAY NOT BE PRESENT. NO ACTION OF THE CITY COUNCIL WILL BE TAKEN AT THIS MEETING.**

1. **Call to order - Recognition of guest(s)**

**President, Collin Flynn, called the meeting to order at 6:32 PM**

**Present: Collin Flynn, Alesha Crowell, Mark Rock, Robert Lewis, Robert Jaska, Wayne Womack, Chris Dorak (via phone), Rodney Williams & Emily Freeman**

**Guests: Becky Keil**

**2. Discuss/Action: Aid pertaining to the cost of fire sprinkler system installation for a prospective new business located at 120 E. Marshall in the Central Business District.**

**Becky Keil, the perspective owner of the property, presented a summary of her business plan. If the property at 120 E. Marshall is purchased, she plans to open as a vacation rental, focusing on quilt retreats, and other group retreats. Mrs. Keil reported that the City can put in a waterline tapping into a larger water pipe in the ally, but the owners would be responsible for bringing the water line to the house from a new meter, installing a sprinkler system, and having the system monitored. Mrs. Keil presented the quotes that she has received thus far, and is waiting on one more. The estimated cost of all projects, range from $17,000 to $27,000. The work will take approximately 4-6 weeks to complete. The Keils are expected to close on the property on Friday, September 8, 2017.**

**A motion was made by Chris Dorak to pay fifty percent per project, up to $5,000 per project, similar to the façade program, and to review each project on a project by project basis, with a $10,000 total. Wayne Womack 2nd the motion.**

**Collin Flynn discussed putting procedures in place as criteria for projects as incentives for new businesses moving to Van Alstyne.**

**After discussion, Wayne Womack amended the motion to award the Keils fifty percent of the project ($27,000), up to $13,500. The amendment passed unanimously.**

**The amended motion made by Wayne Womack is to pay fifty percent of the total cost, with a maximum payout of $13,500. Mark Rock seconded the motion. Motion passed unanimously.**

**3. Adjourn 8:32 PM**

**Minutes submitted by Emily Freeman**