**Van Alstyne Community Development Corporation**

**Minutes – Regular Board Meeting**

**228 East Marshall**

**Thursday, October 10, 2019 6:30 P.M.**

**A QUORUM OF THE CITY COUNCIL MEMBERS MAY OR MAY NOT BE PRESENT. NO ACTION OF THE CITY COUNCIL WILL BE TAKEN AT THIS MEETING.**

1. **Call to order - Recognition of guest(s) and welcome new members**

**The meeting was called to order at 6:33 p.m. Guest was Marla Butler. Board members in attendance were Alesha Crowell, Wayne Womack, Chris Dorak, Brenda McDonald, Robert Jaska and David Griffin and Executive Director Rodney Williams.**

1. **Discuss/Action: Approval of minutes from previous meeting: September 11, 2019 regularly scheduled meeting**

**Wayne Womack made a motion to approve the minutes as presented with a second from Alesha Crowell. The motion passed, 6-0.**

**3. Discuss/Action: Façade Grant application from Jim Smith/Buck Snort BBQ**

**The Board discussed a request from Jim Smith of Buck Snort BBQ for a façade grant to replace the awning above his restaurant at 224 E. Jefferson. Robert Jaska commented on Buck Snort being in business in Van Alstyne for 10 years. Smith indicated prior to the meeting that he wished to go with North Texas Tarp & Awning at $1,491.00 plus tax for the project, of which the matching portion for VACDC would be $749.50 plus tax. Alesha Crowell made a motion to approve the request with a second from Wayne Womack. The motion passed, 6-0 to approve the request as presented in accordance with section 501.103 of the Texas Local Govt. Code relating to site improvements.**

**4. Discuss/Action: Request from Van Alstyne Police Department regarding funding for community vehicle wrap**

 **Rodney Williams presented a request from the Van Alstyne Police Department to fund a vehicle wrap for a police department vehicle to be used to promote tourism and education in accordance with section 505.152 of the Texas Local Govt. Code. Wayne Womack made a motion to approve the project for an amount not to exceed $1,600.00. Brenda McDonald seconded the motion and it passed 6-0.**

**5. Discuss/Action: Election of VACDC Board officers for 2019-20**

 **Wayne Womack made a motion to appoint Chris Dorak as board president with a second from Robert Jaska. The motion passed 5-0 with Dorak abstaining.**

 **Wayne Womack made a motion to appoint Alesha Crowell as board vice-president with a second from Robert Jaska. The motion passed 5-0 with Crowell abstaining.**

 **Wayne Womack made a motion to appoint Robert Jaska as board treasurer with a second from Alesha Crowell. The motion passed 5-0 with Jaska abstaining.**

 **Wayne Womack made a motion to appoint Brenda McDonald as board secretary with a second from Alesha Crowell. The motion passed 5- with McDonald abstaining.**

 **Rodney Williams was also instructed to remove former board member Robert Lewis’ name from the bank signees list and replace it with Brenda McDonald and David Griffin.**

 **A motion was made by Chris Dorak to appoint Wayne Womack, Robert Jaska and David Griffin to the compensation committee. Wayne Womack seconded the motion and it passed 6-0.**

**6. Discuss/Action: Changing of billboard to promote Christmas Town**

 **Rodney Williams was instructed to add the CDC’s phone number to the Christmas Town proof of the changeover on the CDC’s northern billboard and sign the contract.**

**7. Discuss/Action: Update on downtown lighting project**

 **Rodney Williams updated the board on the project. All the lights were delivered on Thursday, October 10 and the call was made to GCEC to schedule the installation. Williams is waiting on a call back from GCEC to commence installation.**

**8. Discuss/Action: Approval of treasurer’s report**

 **Robert Jaska made a motion to approve the treasurer’s report as presented with a second from Brenda McDonald. The motion passed, 6-0.**

**9. Discuss/Action: Director’s report**

 **Rodney Williams presented his director’s report, updating the board on his activities over the past month.**

**10 Recess into closed session pursuant to Chapter 551, Texas Government Code for deliberation regarding:**

 **The board recessed into closed session at 7:02 p.m.**

1. **Section 551.074 – to deliberate or discuss the appointment, employment, evaluation, reassignment of duties, discipline, or dismissal of a public officer or employee;**
2. **Section 551.087. Deliberation Regarding Economic Development Negotiations. This chapter does not require a governmental body to conduct an open meeting: (1) to discuss or deliberate regarding commercial or financial information that the governmental body has received from a business prospect that the governmental body seeks to have locate, stay, or expand in or near the territory of the governmental body and with which the governmental body is conducting economic development negotiations; or (2) to deliberate the offer of a financial or other incentive to a business prospect described by Subdivision (1).**
3. **Reconvene into open session**

**The board reconvened into open session at 7:19 p.m.**

**11. Discuss/Action: Take any action as a result of closed session**

**Alesha Crowell made a motion to direct Rodney Williams to post the executive administrator job opening on the website and with the City of Van Alstyne. Brenda McDonald seconded the motion and it passed 6-0.**

**12. Closing comments**

**Wayne Womack recognized and thanked the Board’s newest members – Brenda McDonald and David Griffin – for their service.**

**13. Adjourn**

**The meeting was adjourned at 7:19 p.m.**

 **Respectfully submitted by Rodney Williams**