**Van Alstyne Community Development Corporation**

**Minutes – Regular Board Meeting**

**228 East Marshall**

**Thursday, November 14, 2019 6:30 P.M.**

**A QUORUM OF THE CITY COUNCIL MEMBERS MAY OR MAY NOT BE PRESENT. NO ACTION OF THE CITY COUNCIL WILL BE TAKEN AT THIS MEETING.**

1. **Call to order - Recognition of guest(s)**

**The meeting was called to order at 6:30 p.m.**

**Present were board members Chris Dorak, Wayne Womack, Alesha Crowell, Brenda McDonald, David Griffin, Robert Jaska and Collin Flynn and Executive Director Rodney Williams.**

**Guests present were Cheryl Snider, Judy Womack and Lane Jones.**

1. **Discuss/Action: Approval of minutes from previous meeting: October 10, 2019 regularly scheduled meeting**

**Wayne Womack made a motion to approve the minutes as presented with a second from Collin Flynn. The motion passed 7-0.**

**3. Discuss/Action: Façade Grant request from Cheryl Snider, 228 E. Marshall St.**

**Building owner Cheryl Snider presented her Façade Grant request to replace the awning at 228 E. Marshall Street. She presented plans for the new metal awning with VACDC’s funding amount being $2,696.67. Robert Jaska made a motion to approve the request in the amount of $2,696.67 as presented in accordance with section 501.103 of the Texas Local Govt. Code relating to site improvements. Alesha Crowell seconded the motion and it passed 7-0.**

**4. Discuss/Action: Façade Grant request from Ron Jones, Needles and Hoops**

 **The grant request was not heard as applicant did not produce his application.**

**5. Discuss/Action: Christmas Town funding**

 **Rodney Williams and Judy Womack of the Van Alstyne Christmas Town Committee presented plans for decorating the City for this year’s Christmas season. Womack stated to the Board that Van Alstyne was in a unique position to better its image with higher quality decorations, particularly along the Highway 75 entry points. Wayne Womack made a motion to approve funding in the amount of $9,500. Robert Jaska seconded the motion and it passed 7-0.**

 **City Manager Lane Jones added that the City will be instituting community development fees to new home builders and that some of this money will in the future go toward easing the burden the CDC has assumed in decorating the City.**

**6. Discuss/Action: Presentation of the Community Development Capital Improvement Program (CDCIP)**

 **Rodney Williams gave the CDCIP PowerPoint presentation to the Board in advance of a December presentation to City Council. The Board liked the presentation and will formally approve it in January after it is presented to Council.**

**7. Discuss/Action: Signers for BancorpSouth bank account**

 **Rodney Williams discussed with the Board bank signers for the BancorpSouth account. No action was necessary.**

**8. Discuss/Action: Approval of treasurer’s report**

 **Robert Jaska made a motion to approve the treasurer’s report as presented with a second from David Griffin. The motion passed 7-0.**

**9. Discuss/Action: Director’s report**

 **Rodney Williams presented his monthly Director’s report to the Board outlining work productivity, administrative happenings and future events.**

**10. Recess into closed session pursuant to Chapter 551, Texas Government Code for deliberation regarding:**

1. **Section 551.074 – to deliberate or discuss the appointment, employment, evaluation, reassignment of duties, discipline, or dismissal of a public officer or employee;**
2. **Section 551.087. Deliberation Regarding Economic Development Negotiations. This chapter does not require a governmental body to conduct an open meeting: (1) to discuss or deliberate regarding commercial or financial information that the governmental body has received from a business prospect that the governmental body seeks to have locate, stay, or expand in or near the territory of the governmental body and with which the governmental body is conducting economic development negotiations; or (2) to deliberate the offer of a financial or other incentive to a business prospect described by Subdivision (1).**
3. **Reconvene into open session**

**11. Discuss/Action: Take any action as a result of closed session**

**Wayne Womack made a motion to accept and approve the annual performance review for Executive Director Rodney Williams with a second from Collin Flynn. The motion was approved 7-0. Board President Chris Dorak thanked Williams for his service to the VACDC.**

**Alesha Crowell made a motion to amend the FY 2019-20 budget by $37,000. Wayne Womack seconded the motion and it passed, 7-0.**

**12. Closing comments**

 **There were no closing comments.**

**13. Adjourn**

 **The meeting was adjourned at 7:50 p.m.**

**Respectfully submitted by Rodney Williams**