**Van Alstyne Community Development Corporation**

**Minutes – Regular Board Meeting**

**Van Alstyne City Hall**

**152 N. Main Dr.**

**Thursday, May 14, 2020 6:30 P.M.**

**A QUORUM OF THE CITY COUNCIL MEMBERS MAY OR MAY NOT BE PRESENT. NO ACTION OF THE CITY COUNCIL WILL BE TAKEN AT THIS MEETING.**

1. **Call to order - Recognition of guest(s)**

**The meeting was called to order at 6:32 p.m. Present were board members Chris Dorak, Wayne Womack, Alesha Crowell, Robert Jaska, Collin Flynn, Brenda McDonald and David Griffin and Executive Director Rodney Williams.**

**Guests present were Trent Voigt and Barbie Griffin.**

1. **Discuss/Action: Approval of minutes from previous meetings: February 13, 2020 and March 12, 2020 regularly scheduled meetings.**

**Alesha Crowell made a motion to approve the February and March minutes as presented with a second from Brenda McDonald. The motion passed, 7-0.**

**3. Discuss/Action: Façade grant request for Billy Turner, 184 S. Preston Ave., Van Alstyne, Tx. 75495**

**Billy Turner arrived to present his grant request in the amount of $3,655.62 for new glass on his building located at 184 S. Preston Ave. Turner is in the midst of renovating the building to open it up for retail business.**

**4. Discuss/Action: Façade grant request for Trent Voigt, 160 N. Main Dr., Van Alstyne, Tx. 75495**

**Trent Voigt presented his grant request in the amount of $4,975. Voigt explained that he will be renovating and repainting the façade and adding new double doors to the front. Wayne Womack asked if this business would provide sales tax for the City and Voigt said that it would through the sale of hardware shipped out from the VA office, PayNetWorx LLC, 160 N. Main St.**

**5. Discuss/Action: Façade grant requests for Kristy Bryant, 212 E. Marshall St. and 155 E. Preston St., Van Alstyne, Tx. 75495**

**Rodney Williams presented a request on behalf of Kristy Bryant for her new business, Honeybean, located at 212 E. Marshall St. in the amount of $412.66. The grant request would cover window and awning signage.**

**6. Discuss/Action: Fiscal year 2019-20 budget amendment**

**Chris Dorak stated to the Board that due to what has already been spent on parks projects and what could be coming there is a need to request permission from City Council to approve a budget amendment. Dorak stated that previous discussions had centered around requesting $20,000 to $25,000 but with other projects having been requested it might be more prudent to make that amount $30,000 to be allocated between parks and contingent projects. Wayne Womack made a motion to approve the motion with a second from Alesha Crowell. The motion passed, 6-0 with Robert Jaska abstaining.**

**7. Discuss/Action: Approval of treasurer’s report**

**Robert Jaska made a motion to approve the treasurer’s report as presented. Wayne Womack seconded the motion and it passed, 7-0.**

**8. Discuss/Action: Sharing cost with VAEDC for flat screen monitor/television to be mounted in conference room**

**Rodney Williams informed the Board that EDC is installing a television in the conference room for the express purpose of presentations and would like the CDC to split the cost. After some discussion, Williams was told that this amount fell within his daily spend limit and it was his decision. Williams stated that he would split the cost with the EDC and that the screen would be installed immediately.**

**9. Discuss/Action: Renewing the billboard shared with VAEDC on SB Hwy. 75 and determination of future messaging**

**Rodney Williams informed the Board that the lease is up for renewal on the billboard shared with EDC and located on Highway 75 on the west side between Van Alstyne Parkway and County Line Rd. He also told the Board that the EDC had voted to not renew its portion. Discussion was had regarding keeping the billboard to tout the opening of John Deere next year and offering it up to local businesses opening, such as True Value and Honeybean. Williams was instructed to approach these businesses to find out it they would want to split the cost of replacing the vinyl to advertise their businesses for 90 days. Alesha Crowell made the motion to approve the billboard lease with a second from Wayme Womack. The motion passed, 7-0.**

**10. Discuss/Action: City of Van Alstyne request for reimbursement of quarter-cost share of Stay Local/Shop Local campaign**

**Rodney Williams presented the City’s request for reimbursement for a 1/3 share of the cost of the Stay Local/Shop Local campaign in the amount of $412.50. Wayne Womack made a motion to approve the reimbursement with a second from Brenda McDonald. The motion passed, 7-0.**

**11. Discuss/Action: Director’s report**

**Rodney Williams presented his director’s report, updating the Board on activity during the COVID office closing… He also informed the Board of the City Council’s decision to merge the CDC and EDC boards to combine one seven-member board to govern both corporations… Brenda McDonald discussed the letter sent to the Chamber as instructed by the Board to Williams at the prior meeting.**

**The Board went into executive session at 7:47 p.m.**

**12. Recess into closed session pursuant to Chapter 551, Texas Government Code for deliberation regarding:**

1. **Section 551.087. Deliberation Regarding Economic Development Negotiations. This chapter does not require a governmental body to conduct an open meeting: (1) to discuss or deliberate regarding commercial or financial information that the governmental body has received from a business prospect that the governmental body seeks to have locate, stay, or expand in or near the territory of the governmental body and with which the governmental body is conducting economic development negotiations; or (2) to deliberate the offer of a financial or other incentive to a business prospect described by Subdivision (1).**
2. **Reconvene into open session**

**13. Discuss/Action: Take any action as a result of closed session**

**The Board reconvened into open session at 8:05 p.m.**

**David Griffin made a motion to approve the Billy Turner’s façade grant request in the amount of $3,655.62 as presented in accordance with section 501.103 of the Texas Local Govt. Code relating to site improvements. Collin Flynn seconded the motion and it passed, 7-0.**

**David Griffin made a motion to approve Trent Voigt’s façade grant request in the amount of $4,975 in accordance with section 501.103 of the Texas Local Govt. Code relating to site improvements. This motion was made with conditions, namely that Mr. Voigt maintain the continuity of the building, notably window trim, as part of the project. Brenda McDonald seconded the motion and it passed, 7-0.**

**Alesha Crowell made a motion to approve Kristy Bryant’s request in the amount of $412.66 as presented in accordance with section 501.103 of the Texas Local Govt. Code relating to site improvements. The motion was seconded by Wayne Womack and passed, 7-0.**

**14. Closing comments**

**There were no closing comments.**

**15. Adjourn**

**The meeting was adjourned at 8:19 p.m.**

**Respectfully submitted by Rodney Williams**