**Van Alstyne Community Development Corporation**

**Minutes – Regular Board Meeting**

**228 East Marshall**

**Thursday, March 8, 2018 6:30 P.M.**

**A QUORUM OF THE CITY COUNCIL MEMBERS MAY OR MAY NOT BE PRESENT. NO ACTION OF THE CITY COUNCIL WILL BE TAKEN AT THIS MEETING.**

1. **Call to order - Recognition of guest(s)**

**The meeting was called to order at 6:32 p.m. Present were: Chris Dorak, Alesha Crowell, Wayne Womack, Robert Lewis, Collin Flynn, Robert Jaska and Rodney Williams. There were no guests present.**

1. **Discuss/Action: Approval of minutes from previous meeting: February 8, 2018 and February 21, 2018**

**Alesha Crowell made a motion to accept the minutes as presented with a second from Robert Jaska. It was approved unanimously, 6-0.**

1. **Discuss/Action: Approval of treasurer’s report**

**Wayne Womack made a motion to approve the treasurer’s report as presented with a second from Robert Lewis. The motion was approved, 6-0.**

1. **Recess into closed session pursuant to Chapter 551, Texas Government Code for deliberation regarding:**
2. **Sec. 551.087 - to discuss or deliberate regarding commercial or financial information that the governmental body has received from a business prospect that the governmental body seeks to have locate, stay, or expand in or near the territory of the governmental body and with which the governmental body is conducting economic development negotiations; Project Mongoose.**
3. **Reconvene into open session**
4. **Discuss/Action: Take any action as a result of closed session**

**No action was taken as a result of the closed session.**

1. **Discuss/Action: Director’s report**

**Rodney Williams presented his director’s report. He discussed: Possible items for the Chamber of Commerce welcome bags; working with auditors to satisfy their requests and an update on the audit process; VACDC banner installations at the ball fields; the creation of a new corporate account at LinkedIn; the status of The Roost; meeting with a new business owner eyeing Van Alstyne; Music in the Park permit update; assisting a local restaurant in obtaining a health inspection from the County; a meeting with Chamber President Brenda Macdonald and Roy Chandler regarding a Farmer’s Market in Van Alstyne; meeting new City Manager Lane Jones; an update on the merry-go-round; and the pending TEDC Basic EDC Course scheduled for April 16-20.**

1. **Discuss/Action: Authorizing Rodney Williams to conduct banking business with Texas Star Bank and determining the number of signors on the account(s).**

**The Board discussed appointing four signors — Robert Jaska, Wayne Womack, Alesha Crowell, Collin Flynn — to the card at Texas Star Bank with two signatures required. A motion was made by Wayne Womack to approve the four signors and to delegate Rodney Williams as the agent to conduct banking business on behalf of the Van Alstyne Community Development Corporation. The motion was seconded by Alesha Crowell and passed unanimously, 6-0.**

1. **Discuss/Action: New proposed lease from the VAEDC**

**The Board reviewed the office lease agreement proffered by the Van Alstyne Economic Development Corporation. President Chris Dorak presented his issues with the lease, which included some clerical errors. The Board discussed the terms and provisions in the agreement. Dorak said he felt that the document needed revision and should be reviewed by the VACDC’s legal counsel. Wayne Womack made a motion to table the agreement pending further review. Robert Jaska seconded the motion and it was approved, 6-0.**

1. **Discuss/Action: Community task force update**

**Chris Dorak and Robert Lewis, as representatives for the Community Task Force organized by Councilwoman Suzon Crowell, updated the Board on the group’s first meeting. Topics discussed including the City logo, the Chamber of Commerce-owned land at Marshall and Main Street, Gateway Planning’s involvement and the direction of the Task Force moving forward. Dorak made a motion to continue participation in the Task Force and to have Rodney Williams – at Collin Flynn’s suggestion – coordinate a joint meeting with the EDC, City Council and the Chamber of Commerce to consider recommended items coming from the Task Force, as well as future recommendations. Dorak will discuss Gateway Planning with Interim City Manager Lane Jones in regard to future plans. The motion was seconded by Wayne Womack and approved 5-0 with Flynn abstaining.**

1. **Discuss/Action: Final invoice for Duchess Inn’ community grant**

**Wayne Womack made a motion to approve a final invoice from owner Becky Keil of The Duchess Inn to pay out the remaining $4,160 of her original $13,500 community grant funded by the CDC. Robert Lewis seconded the motion and it passed, 6-0.**

1. **Discuss/Action: Update on projects: a) railcar renovation; b) East Field restroom facilities**

**Robert Lewis updated progress on the railcar project and said that lights have been purchased and are ready to install. Alesha Crowell updated the Board on the East Field Park project and said that all the bathroom plumbing fixtures have been installed and paint is done but that a pipe had burst and Van Alstyne Sports Authority is waiting on the City to repair the pipe so that the restroom facilities can be used. Rodney Williams said he will contact Public Works Director Steve White to follow-up on progress of the pipe repair.**

1. **Closing comments**

**There were no comments.**

1. **Adjourn**

**The meeting was adjourned at 8:15 p.m.**

**Respectfully submitted by Rodney Williams**