**Van Alstyne Economic Development Corporation**

**Minutes – Special Called Board Meeting**

**228 East Marshall**

**Monday, June 29, 2020, 6:30 P.M.**

1. **Call to order - Recognition of guest(s)**

**VACDC Executive Director Rodney Williams called the meeting to order at 6:30 p.m. Present were VACDC board members David Sileven, Alesha Crowell, Wayne Womack, Robert Jaska, Brad Clough, Mark Moss and Sherry Jeffcoat. Also present was Williams and Mayor Jim Atchison.**

1. **Discuss/Action: Board officer elections for the Van Alstyne Economic Development Corporation**

**Robert Jaska made a motion to nominate David Sileven as President, Alesha Crowell as Vice-president and Wayne Womack as Secretary. After some discussion, Jaska rescinded the motion and the same motion was brought forth by Sileven. Mark Moss seconded the motion and it passed, 7-0.**

1. **Discuss/Action: Office structure and lease agreement**

**Rodney Williams presented an overview of the current office structure as well as the current situation with the Van Alstyne Chamber of Commerce. Chamber of Commerce president Barbie Griffin appeared at the May 14 VACDC meeting and informed the board that the Chamber did not wish to honor its former agreement to staff the Welcome Center and would be moving the Chamber out of the office. Wayne Womack suggested sending the Chamber a letter informing it to vacate within 30 days. Alesha Crowell made a motion to instruct Rodney Williams to draft and send a letter to the Van Alstyne Chamber of Commerce instructing it to vacate the CDC/EDC office located at 228 E. Marshall St. within 30 days. Sherry Jeffcoat seconded the motion and it passed, 7-0.**

**4. Recess into closed session pursuant to Chapter 551, Texas Government Code for deliberation regarding:**

1. **Section 551.074 – to deliberate or discuss the appointment, employment, evaluation, reassignment of duties, discipline, or dismissal of a public officer or employee; hiring of Executive Director and Executive Administrator**
2. **Reconvene into open session**

**5. Discuss/Action: Take any action as a result of closed session**

 **The board reconvened into open session at 7:23 p.m.**

**Alesha Crowell made a motion to hire Rodney Williams as Executive Director of the Van Alstyne Economic Development Corporation and Tiffany Chartier as the Executive Administrator of the Van Alstyne Economic Development Corporation at one-half of their current salary at the Van Alstyne Community Development Corporation with a 90-day review of Williams. Wayne Womack seconded the motion and it passed, 7-0.**

**6. Discuss/Action: Establish time, date and location for regular meetings**

**Discussion was had regarding the regularly schedule meeting time for the VAEDC. The board agreed to meet on the second Thursday of each month at 6 p.m. or following the VACDC meeting held at 6 p.m.**

**7. Closing comments**

**Rodney Williams addressed the board regarding what is expected of board members inside and outside the boardroom, the organizational structure in place, open meetings act and public information act requirements, attempting to keep meetings within a one-hour time frame, bylaws and articles of incorporation and improvements to the physical plant. David Sileven followed those comments by thanking the board members for their volunteer service, discussing member obligations and urging them to read their packets early and be prepared for each meeting.**

**8. Adjourn**

 **The meeting was adjourned at 7:36 p.m.**

Respectfully submitted by Rodney Williams