**Van Alstyne Community Development Corporation**

**Minutes – Special Called Board Meeting**

**228 East Marshall**

**Monday, June 29, 2020**

**To begin following culmination of Van Alstyne EDC Meeting**

1. **Call to order - Recognition of guest(s)**

**VACDC Executive Director Rodney Williams called the meeting to order at 7:37 p.m. Present were VACDC board members David Sileven, Alesha Crowell, Wayne Womack, Robert Jaska, Brad Clough, Mark Moss and Sherry Jeffcoat. Also present was Williams.**

1. **Discuss/Action: Board officer elections for the Van Alstyne Community Development Corporation**

**Robert Jaska made a motion to nominate Mark Moss as treasurer. Brad Clough seconded the motion and it passed, 7-0.**

**Robert Jaska made a motion to nominate David Sileven as President, Alesha Crowell as Vice-president and Wayne Womack as Secretary. Brad Clough seconded the motion and it passed, 7-0.**

1. **Discuss/Action: Office structure and lease agreement**

**Discussion was had regarding comments made by Van Alstyne Chamber of Commerce president Barbie Griffin at the May 14 VACDC meeting in which she informed the board that the Chamber did not wish to honor its former agreement to staff the Welcome Center and would be moving the Chamber out of the office. Mark Moss made a motion to instruct Rodney Williams to draft and send a letter to the Van Alstyne Chamber of Commerce instructing it to vacate the CDC/EDC office located at 228 E. Marshall St. within 30 days. Brad Clough seconded the motion and it passed, 7-0.**

**4. Recess into closed session pursuant to Chapter 551, Texas Government Code for deliberation regarding:**

1. **Section 551.074 – to deliberate or discuss the appointment, employment, evaluation, reassignment of duties, discipline, or dismissal of a public officer or employee; salary structure of Executive Director and Executive Administrator**
2. **Reconvene into open session**

**5. Discuss/Action: Take any action as a result of closed session**

 **The board reconvened into open session at 7:45 p.m.**

**Alesha Crowell made a motion to accept an agreement with the Van Alstyne Economic Development Corporation to cover half the total annual salary, inclusive of benefits, of Executive Director Rodney Williams and Executive Administrator Tiffany Chartier following their hiring by the VAEDC. Wayne Womack seconded the motion and it passed, 7-0.**

**6. Discuss/Action: Establish time, date and location for regular meetings**

**After discussing possible regular meeting dates the board agreed to continue to schedule its meetings for the second Thursday of each month to be held at 6 p.m. or following the VAEDC meeting held at 6 p.m.**

**7. Closing comments**

**Alesha Crowell requested a tweaking of the current façade and community development grant packets to include terminology to include sales tax impact by prospective grant recipients, as well as space for final board decisions regarding grants. Rodney Williams will send the current grant packets to all the board members for review prior to the next meeting.**

**David Sileven suggested a workshop to familiarize board members with the workings of both EDC and CDC practices and programs. Williams will schedule this workshop in the coming weeks.**

**8. Adjourn**

 **The meeting was adjourned at 7:57 p.m.**

Respectfully submitted by Rodney Williams