**Van Alstyne Community Development Corporation**

**Minutes – Regular Board Meeting**

**Van Alstyne City Hall**

**152 N. Main Dr.**

**Thursday, June 13, 2019 6:30 P.M.**

**A QUORUM OF THE CITY COUNCIL MEMBERS MAY OR MAY NOT BE PRESENT. NO ACTION OF THE CITY COUNCIL WILL BE TAKEN AT THIS MEETING.**

1. **Call to order - Recognition of guest(s)**

**The meeting was called to order at 6:32 p.m. Present were: Chris Dorak, Wayne Womack, Alesha Crowell, Collin Flynn, Robert Jaska and Rodney Williams. Absent were Robert Lewis and Mark Rock. Guests were: Chantae Simmons and Mary Jane Farmer.**

1. **Discuss/Action: Approval of minutes from previous meeting: May 9, 2019 meeting**

**Alesha Crowell made a motion to approve the minutes as presented. Wayne Womack seconded the motion and it passed 5-0.**

**3. Discuss/Action: Community Development Grant request from Chantae Simmons/The Roost**

 **Chantae Simmons, co-owner of The Roost, presented a grant request for the purchase and installation of commercial ceiling fans to reduce the heat in the dining room. Simmons explained that the building’s air conditioning unit is too small and inadequate to deal with Texas summer heat and that the temperature ranges from 76 to 85 degrees during that time and that it is affecting the restaurant’s business.**

**4. Discuss/Action: Façade Improvement Grant request from Donna Neill/Donut Chef**

 **This item was removed from the agenda at the request of Donna Neill.**

**5. Discuss/Action: Approval of treasurer’s report**

**Robert Jaska made a motion to approve the treasurer’s report as presented with a second from Wayne Womack. The motion passed 5-0.**

**6. Discuss/Action: Director’s report**

**Executive Director Rodney Williams presented his report for the month, detailing tours of the city given to visiting developers as well as his experience at the 2019 ICSC RECon conference.**

**7. Discuss/Action: Update on billboard project**

**President Chris Dorak stated that he had heard from two new vendors at the Railcar Farmers Market that they were made aware of Van Alstyne and its market by seeing the north and south billboards along Highway 75. Rodney Williams stated that he has invoiced the Economic Development Corporation for its share of the south billboard and that the Board should consider revised messaging on both of the billboards in the coming months.**

**8. Discuss/Action: Changing phone number and email addresses related to GCC and new Van Alstyne exchange**

 **Discussion was had regarding changing the office phone number to something more easily remembered. Board members were asked their opinion of the number and decided that no action should be taken regarding changing the number. Rodney Williams stated that the current email address is lengthy and hard for people to remember and that he would recommend changing it. Williams was instructed to make the change to the email address to reflect the domain name.**

**9. Recess into closed session pursuant to Chapter 551, Texas Government Code for deliberation regarding:**

1. **Section 551.087. Deliberation Regarding Economic Development Negotiations. This chapter does not require a governmental body to conduct an open meeting: (1) to discuss or deliberate regarding commercial or financial information that the governmental body has received from a business prospect that the governmental body seeks to have locate, stay, or expand in or near the territory of the governmental body and with which the governmental body is conducting economic development negotiations; or (2) to deliberate the offer of a financial or other incentive to a business prospect described by Subdivision (1).**
2. **Reconvene into open session**

**10. Discuss/Action: Take any action as a result of closed session**

**No action was taken on the funding request by Chantae Simmons. Rodney Williams was instructed by the Board to get additional information regarding possible solutions to the cooling problems experienced at The Roost.**

**11. Discuss/Action: Amendment to FY 2019 budget**

**Chris Dorak spoke about the higher-than-normal funding requests experienced during this fiscal year and the effect they have had on the associated line items. He suggested moving $7,500 from the façade grant budget into the contingent projects budget. Dorak also discussed the additional fees spent this year from the advertising (billboards) budget and the professional fees budget due to the increased contribution required by Sales Tax Assurance. He suggested going to the City Council to request an additional $15,000 with $10,000 to be put into the advertising budget, $3,000 to be put into the contingent projects budget and $2,000 to be put into the professional fees budget. A motion was made by Alesha Crowell to present the proposed budget amendment to the Van Alstyne City Council at its July meeting. Wayne Womack seconded the motion and it passed 4-0 with Robert Jaska abstaining.**

**12. Closing comments**

 **No comments were made.**

**13. Adjourn**

 **The meeting was adjourned at 7:24 p.m.**

**Respectfully submitted by Rodney Williams.**