**Van Alstyne Community Development Corporation**

**Minutes – Regular Board Meeting**

**228 E. Marshall St.**

**Wednesday, July 15, 2020 6:00 P.M.**

**A QUORUM OF THE CITY COUNCIL MEMBERS MAY OR MAY NOT BE PRESENT. NO ACTION OF THE CITY COUNCIL WILL BE TAKEN AT THIS MEETING. VISITORS WISHING TO SPEAK MUST BE RECOGNIZED BY THE PRESIDENT OF THE BOARD AND LIMIT COMMENTS TO 2 MINUTES.**

1. **Call to order - Recognition of guest(s)**

**The meeting was called to order at 6:02 p.m. Present were board members David Sileven, Wayne Womack, Robert Jaska, Brad Clough, Alesha Crowell, Sherry Jeffcoat and Mark Moss (remote). Also present was Executive Director Rodney Williams.**

1. **Discuss/Action: Approval of minutes from previous meetings: June 11, 2020 regularly scheduled meeting and June 29, 2020 special called meeting.**

**Alesha Crowell made a motion to approve both sets of minutes as presented. Mark Moss seconded the motion and it passed 7-0.**

**3. Discuss/Action: Community grant request for Donna and Tim Burk, 388 N. Waco, Van Alstyne, Tx. 75495**

**Donna Burk presented a grant request to help with the cost of installing gravel at her mobile food truck park behind the Donut Chef restaurant. The Board asked her about her plans for the park as well as where she was going to be laying down the gravel and if there was going to be any ground work done.**

**4. Discuss/Action: Façade grant request for Trent Voigt, 160 N. Main Dr., Van Alstyne, Tx.**

**Trent Voigt discussed two items: 1) a former grant approval with conditions that were not met and the subsequent funding denial; 2) a request to help fund lighting on the façade of his Paynetworx storefront. Regarding the former, Voigt explained why he did not comply with conditions set forth to receive the grant. Regarding the latter, he explained that the lights he would purchase would be high quality and consistent with what was prevalent on Main Street.**

**5. Discuss/Action: Façade grant request for Kristy Bryant, 155 Preston Rd., Van Alstyne, Tx.**

**Jim Beerios presented on behalf of Kristy Bryant and 1873 Event Venue. He went over the sign diagrams with the Board and explained what the awnings would look like.**

**6. Discuss/Action: Façade grant request for Wendy Carson Wooldridge, 184 S. Preston Ave., Ste. A, Van Alstyne, Tx.**

**Wendy Carson Wooldridge presented her request for neon signage at her new downtown location. She was questioned by the Board as to sign placement and size.**

**7. Discuss/Action: Request from City of Van Alstyne for improvements to Dorothy Fielder Park in the amount of $1913.97.**

**Rodney Williams explained that the request stemmed from an earlier meeting in which the City had requested funding for landscaping improvements at Dorothy Fielder Park but had not provided proper documentation which was now included. Wayne Womack made a motion to approve the motion with a second from Robert Jaska. The motion passed 7-0 with instructions to Rodney Williams to instruct the City on request processes moving forward.**

**8. Discuss/Action: Signing of new office lease**

**David Sileven made a motion to authorize Rodney Williams to negotiate a lease based on requested changes from the Board. Wayne Womack seconded the motion and it passed 7-0.**

**9. Discuss/Action: Approval of treasurer’s report**

**Alesha Crowell made a motion to approve the treasurer’s report as presented with a second from Brad Clough. The motion passed 7-0.**

**10. Discuss/Action: Director’s Report**

**Rodney Williams presented his directors report detailing administrative and directorial activities over the past month.**

**11. Discuss/Action: Set date and time for future workshop**

**A workshop session was agreed upon by the Board for 9 a.m. on August 1.**

**12. Discuss/Action: Dual consent letter for legal services and cost-sharing agreement with Abernathy Roeder Boyd Hullett**

**Robert Jaska made a motion to authorize Rodney Williams to sign a dual consent letter for legal services and a cost sharing agreement with the Economic Development Corporation as prepared by Abernathy Roeder Boyd Hullett. Brad Clough seconded the motion and it passed, 7-0.**

**13. Discuss/Action: Signors on bank account**

**Brad Clough made a motion to appoint David Sileven, Alesha Crowell, Mark Moss and Robert Jaska as authorized signors on all VACDC bank accounts. Alesha Crowell seconded the motion and it passed 7-0.**

**14. Recess into closed session pursuant to Chapter 551, Texas Government Code for deliberation regarding:**

1. **Section 551.087. Deliberation Regarding Economic Development Negotiations. This chapter does not require a governmental body to conduct an open meeting: (1) to discuss or deliberate regarding commercial or financial information that the governmental body has received from a business prospect that the governmental body seeks to have locate, stay, or expand in or near the territory of the governmental body and with which the governmental body is conducting economic development negotiations; or (2) to deliberate the offer of a financial or other incentive to a business prospect described by Subdivision (1). Project Puma update.**
2. **Reconvene into open session**

**15. Discuss/Action: Take any action as a result of closed session**

**Robert Jaska made a motion to approve the request by Donna Burk in the amount of $5,000 as presented in accordance with section 501.103 of the Texas Local Govt. Code relating to site improvements. Brad Clough seconded the motion and it passed, 6-1 with David Sileven voting against.**

**Alesha Crowell made a motion to approve the request by Trent Voigt in the amount of $929.66 as presented in accordance with section 501.103 of the Texas Local Govt. Code relating to site improvements. Brad Clough amended the motion to state that an actual paid invoice must be turned in with the completion form for the project to be funded. Sherry Jeffcoat seconded the motion and it passed 6-1 with Wayne Womack voting against. The request for funding of the prior project was not voted upon, therefore funding was not approved at the current time without prior stated conditions being met.**

**Brad Clough made a motion to approve the request by Jim Beerios in the amount of $2,790.07 as presented in accordance with section 501.103 of the Texas Local Govt. Code relating to site improvements. Robert Jaska seconded the motion and it passed 7-0.**

**The request by Wendy Carson Woodridge was tabled. The Board did not feel as though the pink neon signage was consistent with downtown aesthetics and would have like to have seen a diagram of sign placement. Rodney Williams will discuss the situation with the applicant.**

**16. Closing comments**

**There were no closing comments**

**17. Adjourn**

**The meeting was adjourned at 8:26 p.m.**

**Respectfully submitted by Rodney Williams**