**Van Alstyne Community Development Corporation**

**Minutes – Special Called Board Meeting**

**228 East Marshall**

**Tuesday, August 28, 2018 6:30 P.M.**

**A QUORUM OF THE CITY COUNCIL MEMBERS MAY OR MAY NOT BE PRESENT. NO ACTION OF THE CITY COUNCIL WILL BE TAKEN AT THIS MEETING.**

1. **Call to order - Recognition of guest(s)**

**The meeting was called to order at 6:30 p.m. Present were board members Chris Dorak, Alesha Crowell, Mark Rock, Wayne Womack, Robert Lewis, Collin Flynn and Robert Jaska and Executive Director Rodney Williams. Guests present were Lane Jones, Mary Jane Farmer, Sharon Brazeal, Monica Perez, Sergio Perez and Veronica Schoeman.**

**City Manager Lane Jones asked to speak during this time as he could not stay for the entire meeting. Jones presented the Board a picture of the Christmas banner, a letter to downtown business owners regarding Fall der All cleanup initiative, housing development number projections and briefed the Board on the new candidate application process. Jones further stated that the City is posting for two new jobs – a financial controller and another public works person to help take care of the parks. Jones also asked the Board to consider future discussions about City use and development of the purchased land across and east of the Community Center.**

1. **Discuss/Action: Approval of minutes from previous meeting: August 9, 2018**

**Robert Lewis made a motion to approve the minutes as-is. Wayne Womack seconded the motion and it passed 6-0.**

**3. Discuss/Action: Façade Grant Program application from Van Alstyne Senior Center**

 **Sharon Brazeal presented a façade grant application on behalf of the Van Alstyne Senior Center, located at 148 S. Main, for a project to replace the current doors with a wider automatic door. Brazeal explained that larger wheelchairs and scooters have great difficulty in gaining access to the facility with the current doors. She also stated that they wish to add tinted glass to the project to block glare from the parking lot. The cost of the project is estimated to be $8,385 and Sharon was requesting $4,000. After discussion of the Senior Center’s unique needs, Robert Lewis made a motion to have VACDC fund the entire cost of the doors. Chris Dorak and Rodney Williams added that this would need to be done under the Community Grant Program. Lewis amended the motion to fund the project at a cost not to exceed $9,000 as part of the Community Grant Program contingent upon Sharon turning in the required paperwork. Wayne Womack seconded the motion and it passed 6-0 with Robert Jaska abstaining.**

**4. Discuss/Action: Façade Grant Program application from AirView A/C**

 **Monica and Sergio Perez and Veronica Schoeman presented a Façade Grant Program application for their company, AirView A/C, which is in the process of locating at 277 N. Waco Street. They are renovating a dilapidated building and requesting funds to re-do the front façade per City regulations. Robert Lewis asked about masonry requirements on the property, if they are using stucco on the front and if the City is participating in the process. Chris Dorak asked whom the owners wished to do the work to which they replied All-N-1 Services. Monica explained that the building will have a stucco face and that they are raising slightly the pitch of the roof and that there may be some issues crop up with the front door. Total cost of the project is estimated to be $8,500. Mark Rock made a motion to approve $4,250 with a cap of $5,000 pending any additional requirements. Alesha Crowell seconded the motion and it passed unanimously, 7-0.**

**5. Recess into closed session pursuant to Chapter 551, Texas Government Code for deliberation regarding:**

1. **Sec. 551.071 – CONSULTATION WITH ATTORNEY; CLOSED MEETING. A governmental body may not conduct a private consultation with its attorney except:**

**(1) when the governmental body seeks the advice of its attorney about:**

 **(A) pending or contemplated litigation; or**

 **(B) a settlement offer;**

1. **Sec. 551.072 – to deliberate the purchase, exchange, lease, or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person.**
2. **Reconvene into open session**

**6. Discuss/Action: Take any action as a result of closed session**

**Wayne Womack made a motion that the Van Alstyne Community Development Corporation retain ARBH (Abernathy Roeder Boyd Hullett) as its legal counsel. Robert Lewis seconded the motion and it passed 6-0 with Robert Jaska abstaining.**

**7. Conduct a public hearing to discuss amendments to the FY 2017-18 budget**

**Chris Dorak presented a budget amendment request to the Board to reallocate $30,000 from the unused Hike & Bike Trail 2016-17 fund and move $5,000 to Parks, $2,500 to Office Supplies-Other, $10,000 to Facade Fund and $12,500 to Legal Fees within the FY 17-18 budget. Dorak explained that the $30,000 in the Hike & Bike Trail fund will not be spent as it was allotted for Phase II, which was voted down by the City Council. Robert Lewis made a motion to not increase the 17-18 budget but to reallocate funds. Wayne Womack seconded the motion. It passed 6-0 with Robert Jaska abstaining.**

**8. Adjourn**

 **The meeting was adjourned at 7:58 p.m.**

**Respectfully submitted by Rodney Williams**